



Campus Visit guidelines

Thank you for scheduling a visit to campus. The following are a few guidelines and instructions to ensure a safe and trouble-free visit:

These guidelines must be followed to be able to come to campus for a guided tour.

Size of group: 1-3, 1-2 parent/guardians plus student.

No touch tour route policy: STM staff will open and hold doors for visitors – visitors will not touch surfaces/door handles while on tour. Tour guide will plan on visiting the Dining Hall, Chapel, Dorm/common room, Lobby of Administration Building, a classroom, Gymnasium but may adjust these locations if social distancing guidelines cannot be maintained.

Social distancing guidelines: Masks to be worn by STM staff and all visitors regardless of proximity to each other and tour will visit spaces in active use by students/staff.

Restroom protocol: We will use the Chapel restrooms for visitors - If guests need to use the restroom on arrival, we will direct them to the Chapel and the tour will commence from that location. If not urgent, we will stop at the Chapel 15 minutes into the tour. Restrooms sanitized daily.

Timing windows: Tour can start anytime between 9:00 am and 5:00 pm.

Release Form: Release of liability/health questions form, signed and dated by all visitors needs to be returned to STM by 8:00 am of the date of the visit.

Procedures for arriving on campus:

1. Visitors will be directed to the Office of Admissions parking lot to wait for the tour to start.
2. Visitor will call office of admissions at 860-823-3891 to announce they have arrived.
3. Admissions staff will start tour at agreed upon time (discretion of STM staff person to start tour earlier if visitors arrive early)

Tour procedure:

Masks will always be worn by staff and visitors while on tour.

1. Staff will meet family car-side.
2. Tour will commence – social distancing guidelines in place.
3. Staff will open doors and let visitors into and out of the buildings/rooms visited.

Thank you for your cooperation. Looking forward to seeing on campus.

Office of Admissions
admissions@stmct.org
860-823-3861